

Regular Meetings Minutes

Date: September 8th, 2020

Time: 7 P.M.

Location: AWSO Conference room

Meeting Type	X Regular	Special
Minutes Type	X Draft	Approved

Call to Order

The meeting was called to order at 7:01 pm.

1. Roll Call

Board Member Attendance:

Mike Reynolds	President	X Present	Absent
Roger Nummerdor	Director	X Present	Absent
Tom Osborne	Director	X Present	Absent
Alan Rohde	Vice President	X Present	Absent
Betsy Steffanich	Director	X Present	Absent

Other Attendees: Camille Weier, Jason Wallace, Fay Espeland

2. Approval of Agenda

Motion: Roger moved to accept the agenda and Tom seconded.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

3. Approval of Minutes – Regular

Motion: Roger moved to accept the August Meeting Minutes and Alan seconded.

Ayes: 5 Nays: 0 Absent: 0 APPROVED

4. Financial Report

- Jason discussed new credit card payment option from CertifiedPayments.com. It would allow us to no longer have to use PayPal and would eliminate adding fees back to customer accounts. Overall cost is cheaper for the customer than PayPal and they would provide us a POS system for the office free of charge.

The Board had additional questions for Jason to contact them on and get the answers before a final decision would be made at the next meeting.

- The Board adopted a capitalization policy for buildings & improvements of \$25,000 and confirmed prior that equipment and vehicle capitalization policy is \$5,000.

Motion: Betsy moved, and Tom seconded to accept the Financial and Payroll reports.

Ayes: 5 Nays: 0 Absent: 0 APPROVED

5. Manager's Report

- Jason presented The Board with The Manager's Report for their review. (copy attached)
- All monthly water samples tested good.
- Discussed water loss reports and ways to improve water loss. (Leak detection of service lines.)

Motion: Tom moved; Roger seconded to accept the Manager's report.
Ayes: 5 Nays: 0 Absent: 0 APPROVED

6. Old Business

- Alan had no new information on Circle T.
- Board discussed long term goal for a new water source and to continue test well drilling at the proposed sites.
- Hawkins Park progress was discussed. All on site and lab testing has been completed and the well has proven its ability to operate in a mechanically sound manner and produce a quantity and quality of water sufficient for moving on to the next step. Great West Engineering will design a filtration system for the well and plans for rehabbing and expanding the building. Hawkins Park is not physically hooked into town water system.
 - **Executive Session Held regarding pending litigation.**

7. New Business

- The board discussed changing by laws to starting meeting time to 6:30pm

Motion: Roger moved, and Betsy seconded to change meeting time to 6:30pm. Effective next month.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

- Roger updated the Board on the recent change in sewer system policy. The county commissioner has lifted the building and hook up moratorium.
- Coronavirus procedures and updates were discussed. The District will continue to follow their guidelines and abide by the State and County directives. Due to the recent spike in cases in town, Jason has decided to close the lobby to foot traffic again and require all customers to put payments in the drop box. If they are required to enter, they will be masked and practice social distancing.

8. Public Comment:

None

9. Board Comments:

None

Adjournment

Motion: Roger moved, and Betsy seconded that the meeting be adjourned at 8:05 p.m.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

Minutes Certification:

Proposed minutes respectfully submitted,

Board Secretary / Recording Secretary

Date:

Board President

Date: