

Regular Meetings Minutes

Date: October 13th, 2020

Time: 6:30 P.M.

Location: AWS D Conference room

Meeting Type	X Regular	Special
Minutes Type	X Draft	Approved

Call to Order

The meeting was called to order at 6:30 pm.

1. Roll Call

Board Member Attendance:

Mike Reynolds	President	X Present	Absent
Roger Nummerdor	Director	X Present	Absent
Tom Osborne	Director	X Present	Absent
Alan Rohde	Vice President	X Present	Absent
Betsy Steffanich	Director	X Present	Absent

Other Attendees: Camille Weier, Jason Wallace

2. Approval of Agenda

Motion: Tom moved to accept the agenda and Alan seconded.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

3. Approval of Minutes – Regular

Motion: Roger moved to accept the September Meeting Minutes and Betsy seconded.

Ayes: 5 Nays: 0 Absent: 0 APPROVED

4. Financial Report

Motion: Alan moved, and Roger seconded to accept the Financial and Payroll reports.

Ayes: 5 Nays: 0 Absent: 0 APPROVED

5. Manager's Report

- Jason presented The Board with The Manager's Report for their review. (copy attached)
- All monthly water samples tested good.
- Discussed water loss reports and ways to improve water loss. (Leak detection of service lines.)

Motion: Roger moved; Tom seconded to accept the Manager's report.

Ayes: 5 Nays: 0 Absent: 0 APPROVED

6. Old Business

- Alan had no new information on Circle T.

Motion: Tom moved to accept Great West Engineering's amendment to current contract to include Hawkins Park rehab study once tailored and adjusted to meet our requirements. The final approval will be voted on via email by all members. Roger seconded.

Ayes: 5 Nays: 0 Absent: 0 APPROVED

- Jason provided the information the Board asked for during the last meeting to include equipment cost, and existence of any cancellation fees with Certified Payments if we are unhappy with service.

Motion: Betsy moved to transfer card services from Paypal to Certified Payments. Alan seconded.

Ayes: 5 Nays:0 Absent: 0 APPROVED

- **Executive Session Held regarding pending litigation.**

- Coronavirus procedures and updates were discussed. The District will continue to follow their guidelines and abide by the State and County directives. Due to the recent spike in cases in town, Jason has decided to close the lobby to foot traffic again and require all customers to put payments in the drop box. If they are required to enter, they will be masked and practice social distancing.

7. New Business

- The Board discussed the telemetry system again and the pros and cons of acquiring the system. After discussion it was decided to contact Miquelle (the regional Sensus representative) at Fergusson Waterworks for more information and an updated quote.

Motion: Betsy moved, and Tom seconded to have schedule a Special Board meeting for Miquelle from Fergusson Waterworks to give a presentation to provide additional information requested such as upgradability, updated quotes, etc.

Ayes: 5 Nays:0 Absent: 0 APPROVED

8. Public Comment:

None

9. Board Comments:

None

Adjournment

Motion: Roger moved, and Tom seconded that the meeting be adjourned at 7:53 p.m.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

Minutes Certification:

Proposed minutes respectfully submitted,

Board Secretary / Recording Secretary

Date:

Board President

Date: