

Regular Meetings Minutes

Date: October 9, 2018
Time: 7 P.M.
Location: AWSO Conference room

Meeting Type	X Regular	Special
Minutes Type	X Draft	Approved

1. Call to Order

The meeting was called to order at 7:05 pm.

2. Roll Call

Board Member Attendance

Mike Reynolds	President	X Present	Absent
Roger Nummerdor	Director	X Present	Absent
Tom Osborne	Director	X Present	Absent
Alan Rohde	Vice President	X Present	Absent
Tom Degele	Director	X Present	Absent

Other Attendees: Bill Dahl, and Fay Espeland,

Approval of Agenda

tion: Tom D. moved that the agenda be approved with the stipulation that Item #7 and 8 be discussed immediately after Item #2. Tom O. seconded
Ayes: 5 Nays: 0 Absent: 0

APPROVED

7. Old Business

a.) Distribution system update.

- SRF Change order coming for extra 100ft of pipe.
- Construction Progress Discussed and possible delays in paving due to cold weather.
- Incorrect curbstop placement addressed. Curbstops currently in ditches will be moved out and no more will be placed in ditches.
- Bid for fencing on Garden Lane was discussed.
- Project is approximately 75% complete

b.) Misc Costs for the project were discussed. Quickbooks will now display an itemized list of expenses for easier monitoring.

8. New Business

a.) Hiring of New Secretary was decided upon and Maria Kerkvliet was selected at the pay rate of \$14.50/hr.

Motion: Roger moved to accept Bill's recommendation of hiring Tom O. seconded
Ayes: 5 Nays: 0 Absent: 0

APPROVED

Motion: Tom O. moved to pay Maria Kerkvliet \$14.50/hr Tom D. seconded
Ayes: 5 Nays: 0 Absent: 0

APPROVED

3. Approval of Minutes – Regular

Motion: Roger moved to approve last month's meeting minutes as amended. Tom O. seconded.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

Financial Report

Fay Espeland discussed financials and preparation of The Annual Budget.

Motion: Tom D. moved to accept financials. Roger seconded.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

4. Manager's Report

- Bill presented the Manager's Report to The Board (on file.)
- All samples came back from lab good.
- Service line testing on first address showed service line to be bad due to leakage (issue was already known by owner).
- Project is approximately 75% complete at this time.

Motion: Tom D. moved to accept the Manager's Report. Tom O. seconded.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

5. Public Comment

None

Adjournment

Motion: Roger moved to adjourn at 8:45pm. Tom O. seconded.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

Minutes Certification:

Proposed minutes respectfully submitted,

Board Secretary/Recording Secretary

Date

Board President
Attachments

Date