

## Regular Meetings Minutes

**Date:** November 13<sup>th</sup>  
**Time:** 7 P.M.  
**Location:** AWSO Conference room

Meeting Type	X Regular	Special
Minutes Type	Draft	X Approved

### 1. Call to Order

The meeting was called to order at 7:00 pm.

### 2. Roll Call

#### Board Member Attendance

Mike Reynolds	President	X Present	Absent
Roger Nummerdor	Director	X Present	Absent
Tom Osborne	Director	X Present	Absent
Alan Rohde	Vice President	X Present	Absent
Tom Degele	Director	X Present	Absent

Other Attendees: Bill Dahl, Fey Espeland and Maria Kerkvliet

### Approval of Agenda

Motion: Tom D. moved, and Roger seconded the agenda be approved.

Ayes: 5      Nays: 0      Absent: 0      APPROVED

### 3. Approval of Minutes – Regular

Motion: Roger moved, and Alan seconded that all both sets of minutes be approved.

Ayes: 5      Nays: 0      Absent: 0      APPROVED

### Financial Report

Motion: Tom D. moved, and Tom O. seconded that the financials and payroll be accepted

Ayes: 5      Nays: 0      Absent: 0      APPROVED

Tom D. Asked why we didn't put anything on YTD on professional fees? That's how the budget is entered depends on how detailed you want it. Why do some have zero's like cost of goods sold. Fay- that's the budget that was entered on QuickBooks. Capital of expense? QuickBooks- the way it was entered was the budget was entered each month, it was set up monthly instead of one lump sum.

Mike asked: Northwest energy bill did it reflect any decrease this month? If were pumping 5.5 to 6 hours a day but based on the rise of the cost, we are down on the energy use of this month. NWE bill stayed the same.

Tom D. explain Board temp restriction tank? Temporary restriction is when the board designates a certain amount of money for something.

Tom D. did we leave some money in there to take out the old tank? Why we labeled \$6,000.00?

Board designated funds keep you from spending that money.

Mike asked Could that be money that was collected after the tank project was completed?

Tom O. Payroll expense? They took the total expense and divided by 12 for 12 months. We have a little bit of higher payroll Lori and Jason. Payroll overlapped by a week or 2.

Tom Degele construction \$2391.91 a bill to reimburse him for the fencing project. That is not on the list.

Motion: Roger moved to cancel three old checks. Tom O. Second the motion.  
Ayes: 5 Nays: 0 Absent: 0 APPROVED

Motion: Tom O. moved to approve the financial report. Tom D. Second the motion.  
Ayes: 5 Nays: 0 Absent: 0 APPROVED

Two draws on the project loan A & B.

#### **4. Manager's Report**

Bill presented the Manager's Report to The Board (attached)

Motion: Roger moved to accept manager report. Alan second.  
Ayes: 5 Nays: 0 Absent: 0 APPROVED

Tom D. asked How do we log the curb stop? We will take a picture or draw a map.

Tom D. requested that there should be a procedure on replacing curb stops. We should have a list of contractors that we approve.

Tom D. asked about the previous water leaks and Bill will be check up on it. 118. S. Montana  
Roger will like a water loss report now that we are completely off temp water.

#### **5. Public Comment**

It was noted Beartooth recreation was not required to keep paying the min. fee for Hawkins park? The account will be on hold in the winter months and back hooked up on the summer month.

#### **6. Old Business**

Distribution system improvements project (DSIP)-

Update Construction project

Fix it tickets, edges of roads, crocked valves, fire hydrants

School St might be graveled until paved next spring

#### **7. New Business).**

a. Good VS Absarokee Water and Sewer District

b. Budget projected for 2019

#### **9. Board Comments**

Create a budget to present in December and present in January.

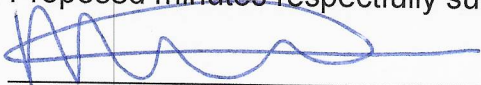
Wish list of things we would like (emergency generator)

#### **Adjournment**

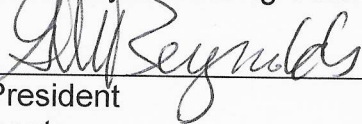
Motion: Tom D. moved, and Roger seconded that the meeting be adjourned at 8:43 p.m.  
Ayes: 5 Nays: 0 Absent: 0 APPROVED

**Minutes Certification:**

Proposed minutes respectfully submitted,



\_\_\_\_\_  
Board Secretary/Recording Secretary



\_\_\_\_\_  
Board President  
Attachments

12/20/18

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date