

Regular Meetings Minutes

Date: July 12th, 2022
Time: 6:30P.M.
Location: AWSO Conference Room

Meeting Type	X Regular	Special
Minutes Type	X Draft	Approved

Call to Order

The meeting was called to order at 6:32 pm.

1. Roll Call

Board Member Attendance:

Mike Reynolds	President	X Present	Absent
Roger Nummerdor	Director	X Present	Absent
Tom Osborne	Director	Present	X Absent
Alan Rohde	Vice President	X Present	Absent
Betsy Steffanich	Director	X Present	Absent

Other Attendees: Jason Wallace, Camille Weier and Fay Espeland

2. Approval of Agenda

Motion: Roger moved to accept the agenda and Alan seconded.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

3. Approval of Minutes – Regular

Motion: Roger moved to accept the June Meeting Minutes and Alan seconded.

Ayes: 4 Nays: 0 Absent: 1 APPROVED

4. Financials

- Fay updated the Board on the upcoming Audit for 2021.
- After Fay's review of the AWSD revenue and financial data for 2021, and after consulting with a colleague who is the accountant for another local entity, she recommended the capitalization policy be changed. She believes it should be changed to a more appropriate level of \$10,000 vice \$25,000 retroactive to 2021.

Motion: Betsy moved to change the capitalization policy from \$25,000 to \$10,000 retroactive to 2021 and Alan seconded.

Ayes: 4 Nays: 0 Absent: 1 APPROVED

Motion: Betsy moved to accept the June Financials and Payroll reports Alan Seconded.

Ayes: 4 Nays: 0 Absent: 1 APPROVED

5. Manager's Report

- Jason presented The Board with the Manager's Report for their review (copy attached).
- All monthly water samples tested good, and the results are on file in the office.
- Jason requested the Board's permission to order an extra motor for Well 9 (which is showing signs of degraded performance) as there is only one left in the country and was worried that if Well 9's motor failed we would not be able to procure another one with the current supply chain issues. The Board granted Jason permission to order another one. The old motor will be kept on the shelf as a backup and the new one will be installed at the same time as the new pump.
- Jason also brought up the topic of the auditor wanting all checks scanned daily and kept on file electronically. Jason said we had never done it in the past and that he would call around and find out how other utilities did theirs to select the best method that would be acceptable to the auditor.

Motion: Roger moved to accept the Manager's Report and Alan seconded.

Ayes: 4

Nays:0

Absent: 1

APPROVED

7. Public Comment: None

8. Old Business: None

9. New Business: None

10. Board Comments: None

Adjournment

Motion: Roger moved, and Betsy seconded that the meeting be adjourned at 7:45 p.m.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

Minutes Certification:

Proposed minutes respectfully submitted,

Board Secretary / Recording Secretary

Date:

Board President

Date: