

## Regular Meetings Minutes

**Date:** January 8<sup>th</sup> 2019

**Time:** 7 P.M.

**Location:** AWSD Conference room

Meeting Type	X Regular	Special
Minutes Type	Draft	X Approved

### 1. Call to Order

The meeting was called to order at 7:02 pm.

### 2. Roll Call

Board Member Attendance

Mike Reynolds	President	X Present	Absent
Roger Nummerdor	Director	X Present	Absent
Tom Osborne	Director	Present	X Absent
Alan Rohde	Vice President	X Present	Absent
Tom Degele	Director	X Present	Absent

Other Attendees: Bill Dahl, Fay Espeland and Maria Kerkvliet  
*Tom O. Voted by phone if needed*

### Approval of Agenda

Motion: Roger moved to amend the agenda and add board comments Alan seconded.

Ayes: 5                      Nays: 0                      Absent: 0                      APPROVED

### 3. Approval of Minutes – Regular

Motion: Roger moved, and Alan seconded that both sets of minutes be approved in February meeting.

Ayes: 5                      Nays: 0                      Absent: 0                      APPROVED

Roger withdraw his motion to approve the December meeting and Tom D. withdraw his second so that the minutes have a little more detail. NO

ACTION TAKEN

### Financial Report

Alan asked if we have more Great West invoices coming other than the ones coming thru.

There are still more invoices left to pay. I have both the ones due this month and next month. They do a form of progress billing so that determines the invoices paid ever month.

Roger asked if we have used up all the TSEP funds and we are close, but we still have \$12,857.13.

Tom D. asked who HD Fowler was and Bill just stated that its where he gets readers, water meters and supplies from. He also asked who Hawkins is and that's where we get chemicals to treat the water.

Fay suggested we have one operating/ savings account so it looks like one entry on QuickBooks. We don't have an actual budget yet because we don't know what our loan payment will be just yet.

We will have the profit & loss in a percentage form instead of it being divided into 12 months. It will be just one total and show where we are in a percentage form.

Motion: Tom D. moved, and Alan seconded that the financials and payroll be accepted

*Ayes: 4*

*Nays: 0*

*Absent: 0*

APPROVED

#### **4. Manager's Report**

Bill presented the Manager's Report to The Board (attached)

Meters were read right after Christmas

5 water readers changed.

Very little to none locate tickets.

Training Jason to become a backup water operator and replaced chlorine injectors. The goal is to replace them every three months and do them all at once.

The work order list was incorrect. We need to work on that list and see if we can find a trend on the service lines.

Motion: Roger moved to accept manager report. Alan second.

*Ayes: 4*

*Nays: 0*

*Absent: 0*

APPROVED

#### **5. Public Comment**

#### **6. Old Business**

a. Good vs Absarokee water and Sewer District

Executive session to discuss litigation strategy at 8:10 pm

b. Distribution system improvements project (DSIP)

Waiting for spring final clean up. We don't have anything other than getting information from Collette on how we are going to draw to get School St. paved since were working on it with the county.

**7. New Business).**

a. Chris and Sheri Eixenberger

No show, we will discuss this once they present their concerns to the board.

b. Employee pays

It was discussed if Bill should be paid hourly or a salary. Maria's pay will be discussed in the February meeting due to her still being in probationary period.

Motion: Roger moves to make Bill an exempt (non-hourly) *per Montana regulation* position salary based on 35 hours a week Tom O seconds.

Aye: Mike, Tom O, Roger      Nays: Tom D. and Alan      Absence:      APPROVED  
*Tom O. Joined by phone.*

Motion: Tom D. moves to have Bill paid a salary wage of \$41,400 per year Roger second.

Aye: 5      Nays: 0      Absence:      APPROVED  
Yearly salary goes into effect starting now.

c. Selection of an auditor

We only received one proposal for the auditor.

Motion: Alan moved to accept the audit proposal from Ross Stalcup Tom D. Second this motion.

Ayes: 4      Nays: 0      Absence: 1      APPROVED

**9. Board Comments**

Mike met with Mark Crago (county commissioner) to discuss combining the water and sewer in the future after the sewer project is completed. The benefits of combining both was discussed. No action was taken. However, Mike proposed the option of offering office space to the sewer district. Comments were favorable.

**Adjournment**

Motion: Tom D. moved, and Roger seconded that the meeting be adjourned at 9:17 p.m.

Ayes: 5      Nays: 0      Absent: 0      APPROVED