

Regular Meetings Minutes

Date: August 13, 2019

Time: 7 P.M.

Location: AWSD Conference room

Meeting Type	X Regular	Special
Minutes Type	X Draft	Approved

Call to Order

The meeting was called to order at 7:00 pm.

1. Roll Call

Board Member Attendance

Mike Reynolds	President	X Present	Absent
Roger Nummerdor	Director	X Present	Absent
Tom Osborne	Director	X Present	Absent
Alan Rohde	Vice President	X Present	Absent
Tom Degele	Director	X Present	Absent

Other Attendees: Jason Wallace, Camille Weier, Fay Espeland, and Karl Gaustad.
Josh Jabalera with Mid-West Assistance Program.

2. Approval of Agenda

Motion: Roger moved to accept the agenda, and Tom D. seconded.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

3. Approval of Minutes – Regular

Motion: Tom D. moved to accept the minutes and Roger seconded as amended.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

*** Josh with the Midwest Assistance Program spoke to the board about grants to fix service lines from curb stops to the residences. Absarokee does qualify for the grants. He got permission from The Board to do further research and perform inquiries on Absarokee's behalf. ***

4. Financial Report

- Request to take draw down for Audit expense. Camille will email Craig Erickson.
- Camille will order checks for the deposit account.
- Re-Activate rental checking account for rental refunds was discussed and approved.

Motion: Roger moved, and Alan seconded to approve the financial and payroll reports.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

5. Manager's Report

- Jason presented The Board with the managers' report for their review.
- All water samples tested good (both Monthly and Yearly Disinfection Bi-Product).
- Flushed all hydrants at water system dead ends.

Motion: Roger moved to accept The Manager's Report and Tom D. seconded.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

6. Public Comment

- Karl presented the board with a piece of debris he found in his faucet aerator screen. Jason assured him the water is monitored and tested safe with no contaminants as required by DEQ.

7. Old Business

- The Board discussed the completion on Joe Esquibel's fence. Tom D. will speak with Joe and see if panels will be sufficient for his needs.
- The Board approved the purchase of a new office toilet.
- Fixing the sewer line hookup serving the Water Office to prevent freeze-ups in the winter was discussed. Jason will look into it.

8. New Business

- The Board discussed the procedure for delinquent accounts. Jason will look up policies to review and evaluate their efficiency and how we are applying them.

9. Board Comments:

- Tom D. discussed the need for an Executive Session to address Bill's lack of hours in the Office.

10. Executive Session:

- The Board determined no Executive Session was to be conducted at this meeting and will wait until the next meeting when Bill returns.

Adjournment

Motion: Roger moved, and Tom O. seconded that the meeting be adjourned at 8:55 p.m.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

Minutes Certification:

Proposed minutes respectfully submitted,

Board Secretary/Recording Secretary

Date:

Board President

Date:

Attachments