

Regular Meetings Minutes

Date: April 9th 2019

Time: 7 P.M.

Location: AWSO Conference room

Meeting Type	X Regular	Special
Minutes Type	X Draft	Approved

Call to Order

The meeting was called to order at 7:00 pm.

1. Roll Call

Board Member Attendance

Mike Reynolds	President	X Present	Absent
Roger Nummerdor	Director	X Present	Absent
Tom Osborne	Director	Present	X Absent
Alan Rohde	Vice President	X Present	Absent
Tom Degele	Director	X Present	Absent

Other Attendees: Bill Dahl, Fay Espeland, and Camille Weier

2. Approval of Agenda

Motion: Roger moved to accept the agenda as amended, and Tom D. seconded.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

3. Approval of Minutes – Regular

Board reviewed last month's minutes and did not approve until amended.

Motion: Roger moved to have Camille email all board members the revised meeting minutes. Mike seconded.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

4. Financial Report

- Fay will research the board temporary restricted tank.
- Tom D. questioned the amount of the excavating bill. It was agreed that AWSO was overcharged for the work and we need to be more cautious about contractor billing in the future.
- Tom D. would like all members to be addressed before any large checks are signed.

a.) Profit and Loss Budget

Fay stated the budget is at 23.7%, for the year.

Motion: Roger moved, and Tom D. seconded to approve the financial and payroll reports.

Ayes: 3

Nays: 1

Absent: 1

APPROVED

5. Manager's Report

- Bill presented The Manager's Report to The Board (attached).
- Bill had 9 after hour calls in February and 14 after hour calls in March.
- Bill worked with COP on clean ups on W. Grove St.
- Mike commented how impressed he is with John at COP and that The Board is appreciative of their responsive and timely manner.

Motion: Roger moved to accept The Manager's Report, and Tom D. seconded.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

6. Public Comment

No Public Attendees

7. Old Business

- DSIP came in under budget by over \$400,000.
- Mike Borseth's water meter change and corresponding letter was discussed.

Motion: Alan moved that all discussion on remaining DSIP Fund usage be "tabled" until next month until options can be researched, reviewed, and discussed by ALL Board Members, and Roger seconded.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

Motion: Tom D. moved to send the letter to Mike Borseth about his water meter change, and Roger seconded.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

8. New Business

- Camille Weier has been hired by Bill as the new Secretary.
- The Board will authorize Camille Weier to receive information on bank accounts.
- Public access to the Financial Data and Meeting Minutes was discussed and decided an official policy needs to be available for public review upon request.
- Bill would like meeting minutes to be sent out via email to The Board for their review earlier.
- Bill will look into attending a "leak detection" school.

Motion: Alan moved to move forward and accept the budget drafted in January, and Roger seconded.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

Board Comments

The Board and Bill worked on revising March minutes for 35 minutes and that was deemed excessive. Any future minutes will be sent out for review earlier so they are ready for a timely review at the following meeting.

Adjournment

Motion: Roger moved, and Tom D. seconded that the meeting be adjourned at 8:34 p.m.

Ayes: 4

Nays: 0

Absent: 1

APPROVED

Minutes Certification:

Proposed minutes respectfully submitted,

Board Secretary/Recording Secretary

Date:

Board President
Attachments

Date: