

## Regular Meetings Minutes

**Date:** March 6, 2018

**Time:** 7 P.M.

**Location:** AWSO Conference room

Meeting Type	X Regular	Special
Minutes Type	X Draft	Approved

### 1. Call to Order

The meeting was called to order at 7:00 pm.

### 2. Roll Call

Board Member Attendance

Mike Reynolds	President	X Present	Absent
Roger Nummerdor	Director	X Present	Absent
Tom Osborne	Director	X Present	Absent
Alan Rohde	Vice President	X Present	Absent
Tom Degele	Director	X Present	Absent

Other Attendees: Bill Dahl, Lori Good (Note: Tom D. arrived after vote to approve Agenda.

### Approval of Agenda

Motion: Roger moved, and Tom O. seconded the agenda be approved.

Ayes: 4                      Nays: 0                      Absent: 1      APPROVED

### 3. Approval of Minutes – Regular

Motion: Roger moved, and Alan seconded that the minutes be approved.

Ayes: 5                      Nays: 0

### Financial Report

Tom O. asked why the Balance Sheet included the assets and depreciation. Lori explained that it came straight from Quickbooks like that. In the past, she had provided a report listing only checking and savings accounts. He would like to invite Mary Kay Bjorndahl to attend a meeting to discuss accumulated appreciation after the 2017 Taxes are complete.

Motion: Tom D. moved, and Roger seconded that the financials and payroll be accepted

Ayes: 5                      Nays: 0                      APPROVED

### 4. Manager's Report

Bill reviewed the Manager's Report (on file.) Lynn was on vacation so two people were hired to read meters. Accounts on Henry and Lehner were estimated.

### 5. Public Comment

None

### 6. Old Business

Mike began by reviewing the significant events that happened on Friday, March 2. We received word that we had DEQ approval for the project, the TSEP contract was finished and in process of obtaining necessary signatures and that the Invitation to Bid had been received and would be in this week's Stillwater County News as well as on various plan sites. We are moving quickly!

*TSEP Contract/Draw:* The TSEP contract is complete and appropriate signatures are being signed electronically. Ann Davey, our attorney, will review and sign it first. Mike will then receive it and sign. Finally, Lori will sign to attest to the contract.

Mike and Alan both signed the first TSEP draw which will be sent to Great West Engineering for processing.

*Ayes:* 5      *Nays:* 0      APPROVED

## 9. Board Comments

Tom D. stated that while meeting with the Commissioners, he talked to Mark Schreiner with Stillwater County Roads Department. He would like to be kept apprised of upcoming project to ensure that a Stillwater Project and District project don't overlap. Mark said he would be in contact with Bill.

Mike Reynold's called for an Executive Session for Bill's job review at 8:05 pm.  
The meeting was re-opened at 8:58 pm.

## Adjournment

Motion: Alan moved, and Roger seconded that the meeting be adjourned at 9:00 p.m.

*Ayes: 5*

*Nays: 0*

*Abstained: 0*

APPROVED

## Minutes Certification:

Proposed minutes respectfully submitted,

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Board Secretary/Recording Secretary

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Date

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Board President  
Attachments

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Date