

Regular Meetings Minutes

Date: February 13, 2018
Time: 7 P.M.
Location: AWSD Conference room

Meeting Type	X Regular	Special
Minutes Type	Draft	X Approved

1. Call to Order

The meeting was called to order at 7:00 pm.

2. Roll Call

Board Member Attendance

Mike Reynolds	President	X Present	Absent
Roger Nummerdor	Director	X Present	Absent
Tom Osborne	Director	Present	X Absent
Alan Rohde	Vice President	X Present	Absent
Tom Degele	Director	X Present	Absent

Other Attendees: Bill Dahl

Approval of Agenda

Motion: Roger moved, and Alan seconded the agenda be approved.

Ayes: 4 Nays: 0 Absent: 1 APPROVED

3. Approval of Minutes – Regular

Motion: Tom D. moved, and Roger seconded that the minutes be approved.

Ayes: 4 Nays: 0 Absent: 1 APPROVED

4. Financial Report

Bill reviewed the costs involved in the Tank Well repair. Bill will draw up exactly what was installed; pipe lengths, meter etc. and have it in the file with the work order. There was discussion on cashing in the money market account at Yellowstone Bank and using those funds to pay for Tank Well repair.

Motion: Roger moved, and Alan seconded that Yellowstone Money Market be closed; money to be added to Operating Checking and Tank Well bills be paid from that. If there is a complication with this, money will be transferred from Capital Savings.

Ayes: 4 Nays: 0 Absent: 1 APPROVED

Motion: Alan moved, Roger seconded that the financials and payroll be accepted

Ayes: 4 Nays: 0 APPROVED

5. Manager's Report

Mike asked about having an extra pump for Circle T. Bill confirmed the pricing, and all agreed a second pump should be purchased in case of emergency. Reviewed Manager's Report. Mike has

authority to sign all the easements that have been signed and returned. They need to be notarized so Mike will take care of them. Roger wanted the old pump covered up. It's a good pump and should be taken care of until we decide whether it should be sold or not. Tom D. requested that we continue to get meters replaced – the original plan was to have them all done prior to the start of the project. Bill wondered if this was necessary and Tom D. and Roger both said it would give us better numbers for comparison; what can be attributed to meters and what will be attributed to the project.

6. Public Comment

None

7. Old Business

Distribution System Improvements Project:

Easements: We currently have four easements signed by property owners; we need to get them signed and notarized. The easement on School St. near Hawkin's Park is changing.

Discussion on changes.

Public Meeting: Reviewed happenings at the public meeting.

Conference Call: The March conference call will be March 7 at 9:30 AM.

Project Schedule: We are currently about one month behind schedule. Mike has had discussion with Great West on scheduling and the importance of getting contracts signed prior to any changes in the Board.

8. New Business

March meeting: Normally it would be March 13, however Tom O. is unable to make that. He asked that we move it to March 6.

Motion: Alan moved, Tom D. seconded that the March meeting be moved to March 6 at 7 PM.

Ayes: 4 Nays: 0 Absent: 1 APPROVED

9. Board Comments

Roger would like to discuss the pay periods; he wondered why we don't hold back two weeks. It will be on the Agenda for March's meeting. Mike asked about job reviews. Bill was advised to give Lori notice and set up a time to go over her review. Bill will get review forms to the Board before month end.

Adjournment

Motion: Roger moved, and Tom D. seconded that the meeting be adjourned at 8:05 p.m.

Ayes: 5 Nays: 0 Abstained: 0 APPROVED

Minutes Certification:

Proposed minutes respectfully submitted,

Board Secretary/Recording Secretary

Date

Board President
Attachments

Date